Minutes for Ilisimatusarfik Board Meeting

November 11th 2019 9am (Greenland time)

Campus Ilimmarfik, video conference room

Present: *Minik Rosing, Anne Marie Pahuus (via Zoom), Malik Hegelund Olsen, Malan Marnersdóttir (via Zoom), Flemming Nielsen (via Zoom), Mariia Simonsen, Bolethe Olsen, Ross Virginia (via Zoom), Rikke Østergaard, Ane Møller, Gitte Adler Reimer, Henriette Rosing, Johanne B. Tobiassen (for point 6), Carl Egede Bøggild (for point 9), Lotte Kjær (for point 9), Hans Kristian Olsen (for point 9), Line Ellemann Høgh (for point 9), Gestur Hovgaard (for point 11) og Clement S. Sonne-Schmidt.*

Not present: *Karo Thomsen*

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| Agenda point | Agenda | Minutes |

# Recurring points

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| 1 | Approval of the agenda | *Approved* |
| 2 | Disqualification form | *None* |
| 3 | Approval of the minutes from the last meeting | *Approved* |
| 4 | Messages from the chairman | *The planned HUB has still not been established, despite there being funding from the Danish national budget.**- These are funds that should already be used.**- We should reach out to the Self-Government to hear what has stopped the initiative.* |
| 5 | Messages from rector | *Rector will be at Ilinniarfissuaq Thursdays and Fridays.**We have had a brainstorming meeting with the department, with positive feedback.**- We discussed minimum number of students for starting a class. There was agreement that some educations will always have a small number of students.**- We should however aim not to start classes with less than 3 students.* *- Journalism will start enrolling every two years, and in the years in between start a master’s degree.**There was a meeting with High School rectors, where they expressed worry that they have difficulty finding teachers for Greenlandic.* *We have made a cooperation agreement with the “Defense Academy”, and have also held a successful conference in cooperation with them**We have had a meeting in the Publication Fund. The future plans for the fund are being considered.**We have established a work group headed by Morten Meldgaard for seeking funding for a new building.* |
| 6 | Economy  | *All in all, there are no important decisions that they board need to consider according to how much leeway there is in the budget.**- There should however be continued focus on not exceeding our budget to maintain the credibility of the university.**Next year we should be even more careful with spending. We need to perform for 2,6 mil. more but with only an increase of the budget of 700.000.**Going forward we need to work on gathering necessary information on exams as fast as possible, in order to budget well in advance.**The budget need not be approved right now, since it is only a preliminary budget. The final budget will be sent out via mail for approval.*  |

# Old business

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| 7 | Following up on the boards’ strategyAs agreed at the last meeting, attached is a short overview on the status of the points from the boards’ strategy. Meant as a help for forming the new strategy. | *There is a wish for a more thorough status of the general points.**- The board should consider the points for the next meeting.**We will work on a more thorough status.**The work should culminate in a small overview on what the board has achieved and what should be the focus going forward.*  |
| 8 | EvaluationFollow the link to fill out a questionnaire on the boards’ work and composition. Meant as a help for evaluating the boards’ work and appointing the next board.<https://forms.gle/CNB3ELqbE42KNKjJ7> | *Information will be sent out when all board members have answered.*  |

# New business

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| 9 | Dialogue wirh the department of education on making a performance contractRepresentatives from the department joins the meeting at 12:30.In the new law the board must enter into a performance contract with the self-government.The Department wishes to start a dialogue with board on making this contract.Their focus will be on student registration and coordinating research. | *The department’s development contract is inspired by older Danish versions.**- The plan is for the department to establish four goals and for the university to establish 1-4.**- The aim is for 20% of the university’s budget to be performance-based, covering a six-year period with a follow-up every two years.**- The four areas the department is considering, are completion rates, external funding, development in cooperation with society and further education.* *- The goals should be coordinated with the strategy.* *- An important issue is to find measurable and reliable indicators.* *The department wants to make a draft of the contract with the sitting board, but to sign the contract with the coming board.* *We should all be aware of any potential negative consequences of the chosen goals.**First, we should gather all strategy papers that the contract should be inspired by. The research strategy, the Self-governments education plan etc.* |
| 10 | Update to the statuteWith the new law governing Ilisimatusarfik the board must make a new statute.How should this work progress?The ”old” statute is attached.  | *When changing the statute, it should be remembered to change the head of department function. It should be clear that it is a function not a separate job.* |
| 11 | Changes to the organization at SØJAs described previously by e-mail:We are looking in to reorganizing the Institute of Social Sciences. | *This brief should be seen as the start of a process not the final document.**- The first decision which has been made, is to reduce the number of department heads from 5 to 3, to tighten the decision-making process.**- This should help improve cooperation and coordination.**- The employees will be included in the further process and development.**There has been some worry among students on the effect of these changes.**- The head of the institute assures, that so far, no changes have been made to the educations and the curriculums, so the students should not experience any negative differences.* *It is pointed out, that this decision is not for the board to decide.* *The organization of institutes and departments is up to management.* *- The board, however, recommends as best possible management practice, as much information and transparency as possible.* *The head of institute will consider hosting an information meeting.*  |
| 12 | Other  | *The possibility for better disabled access should be looked into.*  |